



University of Lakki Marwat

District: Lakki Marwat (28420) Khyber Pakhtunkhwa (Pakistan)

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Office of the
Registrar

Ref No. ULM(E)/9-39/2017/**225**

Dated: May 29, 2020

OFFICE ORDER

In pursuance with Para-2(e) of the Department of Relief, Rehabilitation & Settlement Department, Government of Khyber Pakhtunkhwa Notification No. SO(Admin) RR & SD/2-49/2020 dated April 15, 2020, it is notified for the information of all concerned that all the administrative Heads of the University including Head of Teaching Departments, Head of Sections and Coordinator of Campuses, along with essential staff of their sections, shall attend their respective offices w.e.f. June 1, 2020 to ensure facilitation of online classes as per Higher Education Commission's directives. Following office timings shall strictly be observed: -

1. From Monday to Thursday - From 08:00 AM to 04:00 PM
(Prayer & Lunch break from 01:00 PM to 01:30 PM)
2. Friday - 08:00 A.M to 04:00 P.M
(Prayer & Lunch break from 12:30 P.M to 02:00 P.M).

Furthermore, safety protocols, precautionary measures and SOPs against COVID-19 for working environment notified by the Department of Relief, Rehabilitation & Settlement Department, Government of Khyber Pakhtunkhwa & Higher Education Commission, Islamabad shall be followed in true letter and spirit.

This issues with approval of the competent authority.


Registrar

Copy to:

1. All Sections Head/Chairmen of the Departments
2. Coordinator Township Campus
3. Assistant Director Admin
4. Assistant Director Security
5. ULM Web Manager
6. PS to Vice Chancellor
7. Notification File
8. Office copy

with directives to install water tank at main gates of University & its Campus along-with Dettol soap etc and ensure that no person without washed hands/mask/disposable gloves or fever may not be entered into the University's premises. In this regard, arrangement of sanitizers, masks, disposable gloves and infra-red thermometer may be made in consultation with District Administration/Headquarter Hospital.